



# Variance and Setback Request Checklist

**For Dixie Power to sign off on a Variance or Setback, the following checklist must be completed.**

- Signature page from city/municipality completely filled out with the subdivision lot number or assessor's tax number information. Description in writing on the page identifying which lot lines will be affected by the variance.
  
- Drawing showing lot configuration, property line, walls and fences, gates, and any existing utilities. Include on the drawing the proposed construction with distances from lot lines and the amount of the encroachment that will be made within the public utilities easements.
  
- Property information and property owner's signature on all sheets.
  
- Location on all sheets for signature and date from Dixie Power representative.
  
- A copy of this checklist with all of the fields checked or an explanation about why it does not apply to your project.

Thank you,  
Dixie Power Engineering Department

**Printed Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Variance Needed** \_\_\_\_\_

**Property Location** \_\_\_\_\_

**Parcel Number** \_\_\_\_\_